



# ERASMUS WELCOME DAY



Università degli Studi di Enna Kore (UKE)  
Erasmus incoming students 2024-2025





# Today's program

- Preliminary registration and welcome kit
- Presentation by the International Relations Office (KIRO): registration, academic info, UKE services, Q&A.
- Refreshment party at *64 rooms*
- Library visit
- Visit of faculty buildings and KIRO



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# Kore International Relations Office



**Office:** Engineering and Architecture building (ground floor)

**Email:** [kiro@unikore.it](mailto:kiro@unikore.it)

**Website:** <https://unikore.it/internazionale/international-and-relation-office-kiro/>

**Facebook:** Kore International Relations Office - KIRO

**Academic coordinator:** Prof. Ilaria Frana [ilaria.frana@unikore.it](mailto:ilaria.frana@unikore.it)

(English)

**Administrative coordinator:** Dr. Barbara Baldi [barbara.baldi@unikore.it](mailto:barbara.baldi@unikore.it)

(Spanish, English)



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# Enrollment, Certificate of Arrival and LA

- Kore International Relations Office (KIRO) will sign all documents requested by your University.
- For signing/changing the Learning Agreement, you need to contact your Erasmus Coordinator (you can find the list of Erasmus on the University website)



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# University emails & credentials

- In order to receive your UKE institutional email, Wi-Fi credentials and student ID number (“matricola”), you need to complete the registration procedure at the KIRO office.
- UKE institutional email will be necessary to access the University IT tools, e.g. the platform for booking and registering exams: *Esse3* and the online teaching platform [Unikorefad](#).
- KIRO staff will supervise enrollment procedures.



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# Tax Code (Codice Fiscale)

- The Fiscal Code (Codice Fiscale) is a **code made up of letters and numbers** and it is used by the Public Administration to identify the citizens living in Italy.
- It is possible to obtain it at the local Revenue Agency (Uffici Locali dell' Agenzia delle Entrate), bringing along the form filled in, the passport / Identity Card and a photocopy of it. More info [here](#).



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# ERSU CARD



International/Erasmus students can request the ERSU card to Ersu Office. The card provides discounts for services, such as urban buses and restaurants.

KIRO staff will send send you further info by email.



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# Academic Calendar 2023/2024



	<b>FIRST SEMESTER</b>	<b>SECOND SEMESTER</b>
<b>Lesson period</b>	Mid September/mid December  Class schedule varies among faculties	February – May/early June
<b>Examination period</b>	Mid December- February  I session at least 10 days after last class. II session at least 7 days after I session.	June - July  First session at least 10 days after last class. II session at least 7 days after I session
<b>Holidays</b>	Christmas break (December 23 - January 6); Italian national holidays (November 2, December 8)	Easter break (April 18- 21); Summer break (August) Italian national holidays (April 25, May 1, June 2, July 2)

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# Exams



- Exams in Italy are held in multiple sessions.
- The **winter session** (Mid December — February) is only available for courses that end in the first semester. [2 dates]
- The **summer session** (end of May-end of July) is available for all courses. [2 dates]
- Each session offers two exam dates (“appelli”) for each subject— one date at the beginning of the session and another towards the end.
- If you didn’t pass an exam during the first *appello*, you can take it again on the following date, even if it is in the same session. Keep in mind that the last *appello* may be at the very end of July.
- The exams must be held in person, not online.
- Exam dates are published on the [Web Agenda](#).

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# Class Schedule

- You can find out about your class schedule on the Web Agenda:
- The Web Agenda is available in several languages.
- For more information regarding class schedules/programs, contact the secretariat of your degree course.



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# Web Agenda



The screenshot shows the 'Home page' of the Web Agenda system. At the top left is the 'UNIVERSITÀ DEGLI STUDI DI ENNA KORE' logo. A search bar on the right contains the text 'it en es de'. A vertical sidebar on the left contains navigation icons: a home icon, a calendar, a pencil, a folder, a list, and a checkmark. The main content area features five cards:

- Class schedule**: Consult your timetable. Illustration shows a person with a calendar.
- Exams calendar**: Search for your exams. Illustration shows a person with a smartphone.
- Rooms occupation**: Consult the rooms daily planning. Illustration shows two people at a whiteboard.
- Search bookings**: Search bookings. Illustration shows a person with a checklist.
- Attendance register**: Consult your presences. Illustration shows a person with a document.

At the bottom right, there is a footer: 'Cookie information Powered by EasyStaff - 2024'.

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# Language of instruction

- **All classes are taught in Italian** (except some from the foreign language department). Erasmus students may contact professors to inquire about their availability to provide reading/exam materials in other languages.
- **All exams are held in Italian**, and many exams may be oral. Erasmus students may contact professors to inquire about their availability to run the exam in a foreign language.



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# Class Programs

- All class programs can be found online:

[www.unikore.it](http://www.unikore.it)>> Didattica>> Corsi di Laurea triennali e magistrali – click on “scopri tutti i corsi” >> Select your degree course and then “scopri di più” >> Click on “Frequentare il corso”>> Programmi

- For more information regarding class schedules/programs, get in touch with the secretariat of your degree course.



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# University Facilities and Services

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# Free wi-fi



The University uses EDUROAM

Next week the communication office will send you on your UKE email your username and password to log in the University wi-fi.



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[UKE Library](#) provides study rooms, computer stations, 600 lockers, courses on how to do bibliographical research or compile a bibliography, inter-library loan and document delivery.





The University Language Center ([CLIK](#)) provides language training for all degree courses at the University.

# Intensive Italian Language Course

- Every year the Language Center [\(CLIK\)](#) offers intensive courses on Italian language and culture for international students.
- The course is worth 6 ECTS. You can add it to your LA.
- The course is managed by the University Language Center (CLIK).
- For info contact: [clik@unikore.it](mailto:clik@unikore.it)



## Gym: E-CO KORE wellness

The gym is situated in the Engineering and Architecture building (ground floor)

Erasmus students enrollment subscription and insurance are free! You still need to pay a monthly fee.

<https://www.ecokorewellness.it/>



# University App: My UKE

My UKE is the official app of the University of Enna "Kore". The application allows students and professors to have all the information relating to the organization of lessons and classrooms at hand.

How to get **MyUke**

App for Android:

<https://play.google.com/store/apps/details?id=it.easystaff.unikore&gl=IT>

App for IOS:

<https://apps.apple.com/it/app/myunikore/id1597282663>



# Buddy Friends

**FIND A LOCAL FRIEND, FIND YOUR BUDDY!**

During the mobility you can contact your buddy for peer to peer support and for any doubts or need of information about the city of Enna or the University.



# What to do before leaving

- **Certificate of departure**

At the end of your stay, the KIRO office will issue a certificate of departure that indicates the beginning and the end date of your mobility.

- **Transcript of Records**

At the end of your stay we will send by email your home University the Transcript of Records.

# How to reach us

- **Email:** [kiro@unikore.it](mailto:kiro@unikore.it)
- **Make an appointment** at the online desk ([sportello online](#))
- **Call us** (0935-536129/ 536342)
- **Come see us** at KIRO (Engineering building, ground floor)
  - Monday to Friday 9.30-12.30.



# Welcome to the University of Enna Kore!







Kore International Relations Office (KIRO)  
Università di Enna Kore



[kiro@unikore.it](mailto:kiro@unikore.it)

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